

# Authorization to Change Direct Deposit/Automatic Deposits

Print and complete this form for each depositor with whom you have arranged for direct deposits (e.g., payroll, dividends) to notify them that you have changed banks and are authorizing the direct deposit to be made to your new Chevy Chase Bank, a division of Capital One, N.A., account. If you have Social Security direct deposits, please contact the Social Security Administration directly by calling 1-800-772-1213. Please allow sufficient time for your direct deposit provider to make the change – which could be approximately 30 days.

## REQUEST

I recently opened a new account at Chevy Chase Bank, a division of Capital One, N.A., and request that my direct deposit be switched from my old account to my new account. My personal information is as follows:

Name: \_\_\_\_\_

Social Security Number/TIN: \_\_\_\_\_

## FORMER FINANCIAL INSTITUTION INFORMATION

Type of Account:     Checking     Savings

Former Bank Name: \_\_\_\_\_

Former Bank ABA Routing Number: \_\_\_\_\_

Former Bank Account Number: \_\_\_\_\_

Name on Account: \_\_\_\_\_

## NEW FINANCIAL INSTITUTION INFORMATION

**Please establish direct deposit into my Chevy Chase Bank account:**

Type of Account:     Checking     Savings

Bank Name: Chevy Chase Bank

Chevy Chase Bank ABA Routing Number: 255071981

Chevy Chase Bank Account Number: \_\_\_\_\_

Chevy Chase Bank Address: 6200 Chevy Chase Drive, Laurel, MD

I have attached a deposit slip to verify my new Chevy Chase Bank account.

## AUTHORIZATION

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_