

Request to Close Account

Print and complete this form and mail it to your former bank to notify them that you are closing your account and would like to receive a check for the remaining balance. Please ensure checks have cleared in your old account and that automatic payments and direct deposits have been established in your new Chevy Chase Bank, a division of Capital One, N.A., account before submitting your Account Closure request.

ACCOUNT CLOSURE REQUEST

Please close my checking account:

Bank Name: _____

Account Number: _____

Primary Name on Account: _____

Secondary Name on Account: _____

ACCOUNT BALANCE DISTRIBUTION

Please send a check payable to me/us for the balance in the account to my attention at:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone Number: _____

AUTHORIZATION

Primary Account Holder Signature

Date

Secondary Account Holder Signature, if applicable

Date

Name: _____

Address: _____

City: _____ State: _____ Zip: _____